



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
April 15th, 2025*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of April, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with removal of item 7.2 Accept the Federal DNR Boat and Water Grant.

Consent Agenda

On motion by Becker and second by Denny, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for April 1st & 10th, 2025 as presented.

Approve the resignation of Lead Eligibility Worker Teri Bense, effective April 11th, 2025.

To hire Tara Stanek to fill the open Administrative Specialist position. Grade E/5 Step E, \$26.35/hr. Start Date: TBD

Auditor-Treasurer

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the March 2025 Auditor Warrants number (ACH) 904915 through 904982 in the amount of \$546,912.83 (Manual) 1058 through 1067 in the amount of \$37,693.39 and (Regular) 244124 through 244286 in the amount of \$849,118.44 for a total of \$1,433,724.66.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 403822 through 403849 in the amount of \$36,429.38 and (Regular) 58845 through 58883 in the amount of \$98,233.12 for a total of \$134,662.50.

On motion by Noska and second by Denny, the following motion as introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 806367 through 806415 and (Regular) 712959 through 712996 for a total of \$75,354.92.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601625 through 601642 and (Regular) 518353 through 518373 for a total amount of \$64,492.44.

Public Works

On motion by Neumann and second by Noska, the following resolution was introduced and adopted by unanimous vote:

REQUEST FOR A SPEED LIMIT STUDY ON COUNTY ROAD #11 NEAR ADAMS DRIVE



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

WHEREAS, on June 16th, 2020 the Todd County Board of Commissioners passed a resolution requesting the Minnesota Department of Transportation to conduct a speed limit study on County Road 11 from the Stearns County Line to Ada Drive in order to determine a reasonable and safe speed limit, and;

WHEREAS, on November 23rd, 2020 the Minnesota Department of Transportation submitted a letter to the Todd County Engineer recommending “No Change in the 55 MPH speed limit at this time” after completing an engineering and traffic investigation, and;

WHEREAS, due to some recent traffic crashes on County Road 11 near Adams Drive some Todd County residents have expressed concerns over the appropriateness of the 55 mile per hour regulatory speed limit on County Road 11 from the Stearns County Line to Ada Drive in Kandota Township, and;

WHEREAS, by Minnesota Statute 169.14, Subdivision 5, local authorities can request the Commissioner of the Department of Transportation to authorize a speed limit on a local (non-trunk highway) roadway.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby request the Commissioner of Transportation to make the necessary investigation to determine the reasonable and safe speed limit, as provided in Section 169.14, Subdivision 5, of the Minnesota Statutes, on Todd County Road 11 from the Stearns County Line to Ada Drive in Kandota Township.

County Sheriff

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: Accept the DNR Boat and Water Grant for the amount of \$11,208 for the 2025 fiscal year.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Purchase the 3 insquad camera systems from Motorola for a price of 22,674.60.

Planning & Zoning

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP to establish a mini-storage facility on parcel 28-0012803 with the following conditions: 1. Access to the storage facility site shall be limited to 145th Ave. 2. Applicant shall abide by all other applicable Federal, State, and Local standards.

Solid Waste

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To award the bid to Pro Tainer Inc. for the amount of \$37,065.00

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To award the bid to Innovative Office Solutions in the amount of \$7,594.24.

Health & Human Services

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the Fraud Prevention Investigation Program Cooperative Agreement between Todd County Health & Human Services, Todd County Sheriff, and Todd County Attorney.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve reciprocal memorandum of agreement for environmental health services between Horizon Public Health & Todd County HHS.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize the hiring of a Resource Navigator/Interpreter.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the elimination of one Care Coordinator position from the Adult Services Unit.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize the hiring of an Accounting Supervisor.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the elimination of the Administrative Services Manager position.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize the hiring of two Lead Eligibility Workers.

Administration

On motion by Becker and second by Noska, the following resolution was introduced and adopted by unanimous vote:

ADOPTION OF CHANGES TO THE TODD COUNTY PERSONNEL POLICY

WHEREAS, the Todd County Board of Commissioners has recognized a need for a strong, up to date personnel policy, and;

WHEREAS, the Todd County Board of Commissioners and Policies Subcommittee have had an opportunity to review the policy revisions put forth in Section 7.02 – Vacations, Section 7.04 – Holidays, Section 7.05 – Sick Leave and Section 7.21 – Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP) with an effective date of January 1, 2025, of the Personnel Policy and find the implementation to be in the best interest of the sound administration of the County.

NOW, THEREFORE BE IT RESOLVED, that Todd County Board of Commissioners adopts the attached changes to the Todd County Personnel Policy and directs the County Coordinator to begin administration of said policy as of April 15, 2025, and;

BE IT FURTHER RESOLVED, that it is understood that this Resolution replaces and supersedes all prior County Board actions, oral or written, relating to the subject matter hereof.

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: To terminate employee #1053 effective April 4, 2025.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that CLA is wrapping up the annual audit, an update of the results of the Osakis School District special election, 2025 Tax season is busy, tax forfeiture processes continue to evolve due to the major law change, and reminded of agenda submission deadline expectations.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

County Coordinator's Report

The County Coordinator reported on the following items: possible GIS office location change, Policy Committee, Dept Head, ancillary benefit, Paycom, Parks & Trails, grant research, Solid Waste, HHS Staffing and Labor Attorney meetings.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Becker attended the Annual Township Meeting, Rainbow Rider, and TWCC meetings.

Commissioner Neumann attended the Annual Township Meeting, Park Board, Rainbow Rider, Solid Waste, Park Finance and made special mention of the special tax forfeiture case and its legal affects.

Commissioner Noska attended regular meetings with special mention of the upcoming Comp Plan kickoff meeting.

Commissioner Byers expressed appreciation for the special HHS work session and potential of extra work sessions in the future to assist with timely flow of county business.

Commissioner Denny attended the regular scheduled meetings with special mention of the upcoming Comp Plan and Road meetings and attended the Finance Committee meeting.

Recess

Chair Byers recessed the meeting at 10:02 a.m. until May 6th, 2025.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
CLIFTON LARSONALLEN, LLP	\$ 4,630.50
LONG PRAIRIE SANITATION INC	\$ 4,673.25
OTTER TAIL CO SOLID WASTE DEPT	\$ 13,434.43
TODD TRAILS ASSOCIATION	\$ 29,884.00
30 PAYMENTS LESS THAN 2000	\$ 14,278.78
ALEXANDRIA MOTOR COMPANY	\$ 48,510.00
ARC ELECTRIC SERVICE	\$ 4,870.30
BOYER FORD TRUCKS INC	\$ 159,285.24
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 2,307.90
CARAHSOFT	\$ 10,100.00
CARD SERVICES COBORNS	\$ 2,168.77
CENTRA CARE	\$ 12,714.58
CLIFTON LARSONALLEN, LLP	\$ 5,985.00
COUNTIES PROVIDING TECHNOLOGY	\$ 7,926.00
FLEET SERVICES/WEX BANK	\$ 7,025.55
HY-TEC CONSTRUCTION	\$ 295,450.00
LONG PRAIRIE OIL COMPANY	\$ 5,223.17
MADDEN GALANTER HANSEN, LLP	\$ 3,096.75
METRO SALES INC	\$ 2,873.07
MN DEPT OF FINANCE	\$ 5,084.50
NOW MICRO INC	\$ 5,688.00
POPE DOUGLAS SOLID WASTE MANAGEMENT	\$ 10,637.75
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 93,473.61
SHIRLEY'S GAS & GROCERIES INC	\$ 2,966.72



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

STEP	\$	9,618.18
WEST CENTRAL REG JUVENILE CTR	\$	14,054.00
48 PAYMENTS LESS THAN 2000	\$	19,934.12
ALL INDUSTRIAL TOOL SUPPLY	\$	11,865.14
BECKER/DARRICK AND RACHEL	\$	51,296.25
CENTERPOINT ENERGY	\$	2,466.35
CENTERPOINT ENERGY	\$	3,850.37
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
GRONDAHL/KEVIN AND MARGARET	\$	8,527.50
HEALTH PARTNERS DENTAL	\$	8,590.02
LONG PRAIRIE OIL COMPANY	\$	2,096.08
MENCH/JAMES	\$	14,380.00
MINNESOTA POWER	\$	24,342.18
MORRISON COUNTY	\$	11,783.62
PETERS LAW OFFICE, P.A.	\$	5,525.00
TODD CO AUD-TREAS	\$	8,759.50
TODD CO AUDITOR-TREASURER	\$	96,835.50
TOWMASTER	\$	162,151.00
VERIZON	\$	6,922.79
WIDSETH SMITH NOLTING INC	\$	9,345.00
WONDERLICH/SCOTT A	\$	6,737.50
48 PAYMENTS LESS THAN 2000	\$	20,127.91
CENTERPOINT ENERGY	\$	6,956.64
CUMMINS INC	\$	2,062.10
OFFICE OF MNIT SERVICES	\$	2,677.30
STAPLES ADVANTAGE	\$	2,157.81
STOECKEL JAHNER INC	\$	15,620.00
STREICHER'S	\$	5,220.00
WARNER LAW, LLC	\$	5,245.00
20 PAYMENTS LESS THAN 2000	\$	8,225.44
CLARISSA BALLROOM	\$	3,010.83
CLIFTON LARSONALLEN, LLP	\$	3,465.00
HEALTH PARTNERS DENTAL	\$	8,750.58
REGENTS OF THE UNIV OF MN	\$	43,750.00
STONE HILL FARM WEDDING & EVENT VENUE	\$	2,450.00
THOMSON REUTERS - WEST	\$	10,346.00
TODD CO AUD-TREAS	\$	8,759.50
TODD CO AUDITOR-TREASURER	\$	3,176.12
27 PAYMENTS LESS THAN 2000	\$	10,663.07
MN DEPT OF REVENUE	\$	22,812.87
US BANK - CC	\$	9,125.00
9 PAYMENTS LESS THAN 2000	\$	5,755.52
TOTAL:	\$	1,433,724.66

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ASSOC OF MN COUNTIES	\$ 3,025.00



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

AXON ENTERPRISE, INC.	\$ 7,728.00
BRAATEN AGGREGATE INC	\$ 9,289.61
EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$ 3,030.70
FORUM COMMUNICATIONS PRINTING	\$ 8,173.80
FRIEDRICH'S TIRE & OIL CO INC	\$ 2,181.95
LONG PRAIRIE LEADER	\$ 9,469.00
LONG PRAIRIE OIL COMPANY	\$ 20,711.04
MENCH/JAMES	\$ 9,010.00
MOTOROLA	\$ 13,525.54
NORTHSTAR PLUMBING, HEATING AND AIR	\$ 3,557.86
NOW MICRO INC	\$ 2,924.00
RAHN'S OIL & PROPANE	\$ 20,086.93
SCR CENTRAL DIVISION	\$ 2,200.00
WIDSETH SMITH NOLTING INC	\$ 3,136.00
52 PAYMENTS LESS THAN 2000	\$ 16,613.07
Total:	\$ 134,662.50

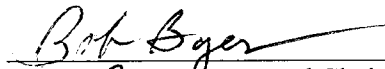
HEALTH & HUMAN SERVICES WARRANTS

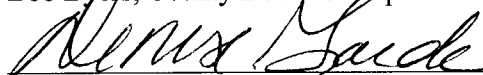
VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 9,855.72
PETERSON/JENA	\$ 2,505.00
RURAL MN CEP INC	\$ 16,132.60
SHI CORP	\$ 4,031.63
77 PAYMENTS LESS THAN 2000	\$ 40,442.69
6 PAYMENTS LESS THAN 2000	\$ 2,387.28
Total:	\$ 75,354.92

VENDOR NAME	AMOUNT
# 16704	\$ 2,940.60
# 17598	\$ 4,189.03
HEARTLAND GIRLS RANCH	\$ 22,278.46
# 17734	\$ 2,929.50
# 17748	\$ 2,806.40
VALLEY LAKE BOYS HOME INC	\$ 3,280.00
33 PAYMENTS LESS THAN 2000	\$ 26,068.45
Total:	\$ 64,492.44

On a motion by Denny and second by Neumann, the preceding minutes of the County Board meeting held April 15th, 2025 were duly approved by unanimous vote at the Todd County Board meeting. Commissioners at the Regular Board Meeting held on May 6th, 2025.

Witness my hand and seal:


Bob Byers, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer

